

# Avon Lake Father-Son Football Club Constitution

## Preamble

In the interest of the Avon Lake School System, Avon Lake Shoremen football coaches, and the Avon Lake Shoremen football team, a Father-Soon Club shall be operated in association with the school to promote matters of benefit to the school, students, and parents. This constitution shall serve as the governing document to the club.

## Mission Statement

To enhance the Avon Lake Football Program experience for all involved with special emphasis on our sons in the program. The club will create and promote programs that will enrich relationship building skills that ultimately support the goals of the football program. Our success will be measured by our son's development in the areas of academics, athletic growth, and realization of their responsibility to the greater community.

## Pillars:

1. Citizenship:
  - a. To each fathers and sons to be roll models in the community.
  - b. To understand the privileges of being part of the Avon Lake community and to encourage fathers and sons to give back through charitable and services activities.
  - c. To recognize student athletes who display exemplary citizenship.
2. Athletics:
  - a. To encourage our student athletes to always show respect and support the Avon Lake High School football family and student body.
  - b. To promote the tradition and continued success of the Avon Lake football program.
  - c. To develop player relationships with teammates, coaches, parents, student body, and the community.
  - d. To promote sportsmanship and appropriate individual and team conduct both on and off the field.
3. Academics:
  - a. To emphasize education as a student athlete's top priority.
  - b. To encourage fathers to participate in their student athletes' education.
  - c. To recognize student athletics for academic excellence.

## **Article I. Objectives**

The objectives of the Father-Son Club shall be to promote a close and beneficial relationship among parents, players, and coaches of Avon Lake Schools, which:

- a. advances the interests of the football program as an institution of learning,
- b. secures public acceptance of the value of public education,
- c. fosters friendly and cooperative relationships among the parents, students, and coaches.

## **Article II. Authority**

It shall be the obligation of this Club, its members and officers jointly and severally, in discharging their duties and in accomplishing the Club's objectives and dispatching business, to act only in a manner compatible with the general and specific policies adopted by the Avon Lake School Board.

## **Article III. Activities**

The Club shall conduct various activities to assist in accomplishing its objectives. The activity calendar will be compiled at the annual meeting of officers and advisory staff and approved by the Board of Trustees.

## **Article IV. Meetings**

Section 1. Board of Directors: Meetings of the Board of Directors shall be held as considered necessary by the President of the Father-Son Football Club during the school year. Ten or more members must be present in order to constitute a quorum for voting purposes.

Section 2. Voting: All references in this constitution to voting percentage means the percentage of members present. If a quorum does not exist, no vote shall be taken.

Section 3. Order of Meetings: Meetings shall be conducted in accordance with Robert's Rules of Order.

## **Article V. Membership**

Any man who is a father (or responsible for the education of) a boy attending Avon Lake Schools is qualified for membership in the Father-Son Club. The Board of Directors may, by a majority vote and with the concurrence of the Head Coach of the Varsity Team, confer membership on any man in recognition of his interest of contribution to the objectives of the Club. The membership roster shall be revised annually.

## **Article VI. Officers**

The officers of the Father-Son Football Club and its Board of Directors shall consist of a President, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice-President, Secretary and Treasurer. Two Entertainment Chairmen will be appointed by the President of the Father-Son Club. The officers shall be members of the Board of Directors of the Father-Son Club and shall serve a term of one year from the date of November Planning Meeting following their election or until a successor has been elected or duly appointed. Election of offices shall be held at the last annual meeting of the Father-Son Club Board of Directors in October each year. No man shall be succeeded himself in the office of the President of 1<sup>st</sup> Vice-President.

Section 1. President: The President shall be the chief executive officer and shall be charged with the enforcement of the constitution, by-laws, resolutions and motions, adopted or approved to secure the legitimate purposes of the Club, the Varsity Team, and school, or any other clubs or advisory groups serving the school. He shall convene and preside over all regular and special meetings of the Father-Son Club or the Board of Directors. He shall appoint all committees provided for by the Constitution or later deemed necessary for the conduct of the Club. If a Club member disagrees with any such appointments and submits a written objection to any member of the Board of Directors within one week following such appointments, the Board shall vote on the objection at the next regularly scheduled meeting. If two-thirds of the Board of Directors voting on the question shall register disapproval, the President shall make another appointment; if less than two-thirds disapproves of the first appointment, it shall be considered final.

Section 2. 1<sup>st</sup> Vice-President: The 1<sup>st</sup> Vice-President shall assist the President in the discharge of his duties and shall exercise the authority of the President if he is absent under circumstances where he would ordinarily be required to act. Upon the death or resignation of the President, the 1<sup>st</sup> Vice-President shall assume the office of President. The 1<sup>st</sup> Vice-President shall also assume the office of the President upon a determination that a vacancy exists for reasons other than death or resignation. Such determination of vacancy in the office of President shall be made upon a vote at a regularly scheduled meeting of the general membership with notice that such a vote will be taken. If two-thirds of the voting members present at such meeting vote in favor declaring a vacancy in the office of the President, the office will be determined vacated and the 1<sup>st</sup> Vice-President shall assume such office.

Section 3. 2<sup>nd</sup> Vice-President: The 2<sup>nd</sup> Vice-President shall serve as the President's assistant in ensuring that the various committee chairmen carry out their responsibilities. Upon the death or resignation of the 2<sup>nd</sup> Vice-President, the 2<sup>nd</sup> Vice-President shall assume the office of 1<sup>st</sup> Vice-President. The 2<sup>nd</sup> Vice-President shall also assume the office of the 1<sup>st</sup> Vice-President upon a

determination that a vacancy exists for reasons other than death or resignation. Such determination of vacancy in the office of 1st Vice-President shall be made upon a vote at a regularly scheduled meeting of the general membership with notice that such a vote will be taken. If two-thirds of the voting members present at such meeting vote in favor declaring a vacancy in the office of the 1<sup>st</sup> Vice-President, the office will be determined vacated and the 2<sup>nd</sup> Vice-President shall assume such office.

Section 4. Secretary: The Secretary shall be charged with the keeping of all minutes or regular and special meetings of the Club and Board of Directors. The records of any such meeting may be originally produced by someone acting at the request of the Secretary. The Secretary shall maintain each activity to ensure guidance and continuity for Club members in future years. The Secretary shall serve as Parliamentarian in the event of a need for decision on motion or procedures. The Secretary shall be charged with assuring revision of the Club membership roll annually. He shall also assure that the school mailing lists of Club members updated as needed. He shall maintain a record of attendance at Board of Directors Meetings. The Secretary shall chair an activity as assigned by the President

Section 5. Treasurer: The Treasurer shall be the custodian of all funds. He shall assure safekeeping of Club monies, and in conjunction with the Board of Trustees. A financial statement for review by the Board of Directors at the last meeting of the school year, or whenever requested by the President of the Father-Son Club. The Treasurer shall chair an activity as assigned by the President.

Section 6. Entertainment Chairmen: Entertainment Chairmen will be responsible for supervision of all Father-Son Club functions and as such shall work with Chairmen of each function for the general attendance and public relations of all functions. The shall chair an activity as assigned by the President of the Father-Son Club.

Section 7. Vacancy: In the event of a vacancy in the office of the Secretary or Treasurer during his tenure, the vacancy shall be filled by the President of the Father-Son Club with the approval of a majority of the voting members present at the next regular meeting following such vacancy. The person thus appointed shall serve only until the next regular of election of offices.

## **Article VII. Election of Officers**

The nominating committee shall consist of the Past Presidents, Founding Father of Club, and the outgoing President. The Chairmen of the Past President's Advisory Board shall serve as chairman of the nominating committee. This committee shall meet after the November meeting of the Board of Directors. The nominating committee shall submit a list of nominees for the election for each

office at the last Board of Directors meeting of the year. Additional nominations for any office may be made by the Board of Directors at such election meeting. If no such additional nominations are made and seconded, the slate of nominees shall be elected by acclamation. Otherwise, the President shall conduct an election by secret ballot of the voting member present. The officers present shall count the votes. However, an officer who is a candidate in such a secret ballot election shall not participate in the counting of the votes. The candidate receiving the greatest number of votes for such contested office shall be elected.

#### Article VIII. Board of Directors

Section 1. The Board of Directors along with the President shall enforce the Constitution of the Father-Son Club. It shall exercise such powers as are granted by this Constitution, by-laws, or resolutions which are not in conflict with the Board of Directors.

Section 2. Other Duties of the Board of Directors shall be requested by the President of the Father-Son Club.